

Gio Tocco
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Education/Certifications

“Made in NY” Production Assistant Training Program 6/2024
New York City Mayor’s Office of Film, Theatre & Broadcasting

State College of Florida 2018-2020
AA in Film Studies

Production Experience

Same Hour Delivery, Guillaro Pictures, Director: Dan Guillaro 9/2024
Locations Manager New York, NY

- Managed on-site operations, including permits, crew parking, and equipment setup
- Scouted, secured, and negotiated access to various filming locations
- Coordinated logistics with property owners and management, addressing concerns while ensuring minimal disruption to businesses and residents

L’amor a Passy, B&R Productions, Director: Manfred Bormann 1/2024
Stage Manager New York, NY

- Executed lights and audio cues using theater software
- Created performance reports and coordinated schedules after each show
- Arranged props and furniture to comply with safety regulations

After Life Revenge, Ajit Dias Films, Director: Ajit Dias 12/2023
Set Designer New York, NY

- Sourced and selected appropriate furniture
- Assembled set elements on location
- Designed detailed set plans

Alternate Reality, Ajit Dias Films, Director: Ajit Dias 3/2023
1st AD New York, NY

- Prepared shot list and call sheets
- Assisted in budgeting and monitoring expenses
- Created production reports for studio executives

Other Experience

Allegheny Productions New York, NY 1/2023 – Present
Art Framing Studio Assistant

- Measured and cut mats, glass, and coroplast to fit frame dimensions
- Secured artwork in place using adhesives and hinging techniques
- Applied preservation treatments to restore old and damaged artwork

Fotografiska New York, NY 2/2020 – 1/2023
Visual Experience Assistant

- Completed and tracked inventory on stocked items
- Installed furniture and fixtures for event spaces
- Constructed and fabricated props throughout the building and performance space

Skills

- Production: Walkies, lockups, equipment maintenance, prop fabrication, glass cutting, wood cutting, art handling, set dressing, camera rigging, DSLRs
- Computer/Software: Final Cut Pro X, Adobe Premiere Pro, Capcut, Qlab, Excel, Google Docs, Google Sheets